

Job Description

Innovation Executive

Background

Motability is a national charity which believes that no disabled person should be disadvantaged due to poor access to transportation. We help disabled people enjoy the freedom and independence to work, to learn, to access services, and to see family and friends.

We provide a range of grants to help people with different kinds of disabilities and we oversee the Motability Scheme, delivered by Motability Operations (an independent company responsible for the finance, administration and maintenance of the Motability Scheme) through which, every year more than 600,000 disabled people use the enhanced mobility benefits they receive from the Government to lease a car, scooter or powered wheelchair.

At a time of growth and of new opportunities for the charity, we want to make faster progress to realise our vision. We know that for those whose needs it meets, the Scheme has a positive impact and offers good value for money. We are also researching different solutions to support disabled people further. This is an exciting opportunity to support developing and implementing those solutions.

Purpose of the role

You will work with internal employees and external stakeholders across a range of sectors (government, private sector, charities) to scope possible projects, products and partners for our emerging priority areas. You will support the charity's Innovation Managers to implement a range of predefined projects. You will also conduct your own research, bringing together and analysing internal and external evidence on disability and transport, and helping to define and manage external research contracts.

You will work collaboratively with contacts in the not-for-profit, public and commercial sectors as required, sharing learning and building relationships. You will support innovation practices, such as grant-funding, convening experts in their fields, or prototyping and piloting products and services.

Your work will help to ensure that Motability is able to use its charitable resources to best effect to improve the lives of disabled people. You will work closely with the Innovation Managers and other Performance and Engagement employees, to help deliver the innovation pillar of our strategy.

Key Accountabilities

- Support strategic scoping in emerging priority areas, identifying existing work and services in these spaces, best routes forward, potential partnerships and products, and financial and resource implications.
- Project manage specific workstreams within identified priority areas, gathering evidence, developing and piloting product ideas, working collaboratively internally and externally, and influencing key stakeholders.
- Conduct ad hoc research projects on disability and transport, bringing together existing evidence, both UK-based and international, providing excellent analysis and insight.
- Support internal and external communications activities, including organising meetings of Motability's innovation group and building relationships with parallel colleagues in Government or industry.

Capabilities Profile

Essential:

- At least two years' experience in research, innovation, policy, product design, or project management roles, preferably in the charity sector.
- Ability to design and deliver strategic scoping, research and analysis.
- Project management expertise, to be able to develop and implement specific project tasks, working across teams and with external organisations.
- Highly IT literate, with extensive experience of Microsoft Office applications, particularly Excel and PowerPoint.
- Ability to support multiple simultaneous projects across a wide range of areas, working at pace and meeting agreed deadlines.
- Ability to establish and maintain effective relationships with other charities, commercial enterprises, and government.

Desirable:

- Product design or innovation in a social impact context.
- Understanding of disability, mobility and accessible design issues.
- Exceptional written and oral influencing skills, including the judicious use of data and the compelling presentation of research findings.
- Ability to think creatively while maintaining attention to detail, keeping in mind the bigger picture while working at detailed project levels to deliver change.
- A bachelor's degree involving high-quality qualitative and quantitative research, or equivalent work experience.

Reporting Line

Reports to: Innovation Manager within the Performance and Engagement department.

Key Interfaces:

Performance and Engagement managers, Performance and Engagement employees, Communications managers, Communications employees, Charitable





Operations managers, Charitable Operations' employees, Motability Operations, Government, other charities, other foundations and market players.